



**Leon County**  
**Development Support and Environmental Management**  
**Development Services Division**

D - 17

**Street Location:**

- ☐ City of Tallahassee  
☐ Leon County  
(Unincorporated area)

**Application for Street Name Change**

1. Applicant Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Agent Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

A \$900 filing fee, (includes \$240 application fee and \$660 legal notice fee) is required with each individual request for street name change. Please include an additional \$19.50 Simplifile fee if Leon County will be recording the plat. Fees are waived for applications to eliminate duplicate street names. Checks are made payable to the City of Tallahassee or the Leon County Board of County Commissioners (determined by street location).

2. A map showing the location of the street proposed for naming or plat drawing must be included and reflect the following information:
- a. Name of subdivision or development: \_\_\_\_\_
- b. Number of existing buildings accessing the street proposed for renaming: \_\_\_\_\_

3. Proposed Street Name(s): *All proposed street names must be approved for use by the Leon County Department of Development Support and Environmental Management through the submission of an application. Potential street names can be verified before submitting the application by calling the Addressing Unit at (850) 606-1300. In order to be placed on the Street Name Reserve List, the request must be accompanied by a completed application. There can be no more than twenty-three (23) characters per chosen street name.*

**PROPOSED STREET NAME**

<u>Direction</u>	<u>Name</u>	<u>Suffix</u>
_____	_____	_____

**EXISTING STREET NAME**

<u>Direction</u>	<u>Name</u>	<u>Suffix</u>
_____	_____	_____

Street naming requested by: ☐ Residents ☐ Agent ☐ Staff

4. Street(s) Developed and Ready for Street Sign Placement: ☐ Yes ☐ No  
Street(s) Eligible for Public Street Signage: ☐ Yes ☐ No  
Street Type: ☐ Public ☐ Private ☐ Paved ☐ Unpaved

*A street sign fee is required and payable to the Leon County Public Works Department for roads located in the unincorporated areas of Leon County for more information contact (850) 606-1400.*

## APPLICANT SIGNATURE FORM

I hereby attest that I am a legal owner of property abutting the street that is the subject of a street name change and that I am providing you with a petition signed by no less than 75% of the legal property owners abutting this roadway, including myself.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Property Tax ID#: \_\_\_\_\_

Email address: \_\_\_\_\_

**State of Florida**

**County of Leon**

Sworn to (or affirmed) and subscribed before me by means of \_\_\_\_ physical presence or \_\_\_\_ online notarization, this \_\_\_\_ day \_\_\_\_\_ of, 20\_\_ by \_\_\_\_\_, who is personally known to me or has produced \_\_\_\_\_ as identification and who did not take an oath.

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Print Name

## PETITION FORM FOR OTHER PROPERTY OWNERS

1. Signature: \_\_\_\_\_ Property Tax ID#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

2. Signature: \_\_\_\_\_ Property Tax ID#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

3. Signature: \_\_\_\_\_ Property Tax ID#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

4. Signature: \_\_\_\_\_ Property Tax ID#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

5. Signature: \_\_\_\_\_ Property Tax ID#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

6. Signature: \_\_\_\_\_ Property Tax ID#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

7. Signature: \_\_\_\_\_ Property Tax ID#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

8. Signature: \_\_\_\_\_ Property Tax ID#: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

**DATE RECEIVED AT DSEM:** \_\_\_\_\_ **STREET NAME OPTION APPROVED:** \_\_\_\_\_